



NEW ZEALAND COLLEGE OF MIDWIVES (INC)

POSTGRADUATE EDUCATION GRANTS 2018 INFORMATION SHEET

Information for applicants for Health Workforce New Zealand (Ministry of Health) Midwifery Postgraduate Education Grants 2018

Grant applications for midwifery post-graduate education undertaken in the period 1 January 2018 and 31st December 2018 are now invited.

The post-graduate education that will be funded in this application round can consist of midwifery post-graduate papers or Masters or PhD study which is at least at **level eight** as per the New Zealand Qualifications Authority framework. Please see below for additional eligibility criteria. Please note that this **is not** the information for the Postgraduate Complex Care Education Funding. There is a separate application form for this funding which is available on the NZCOM website.

If you are an employed midwife and are intending to apply for post-graduate funding you need to notify your employer of your intention to undertake post-graduate study as soon as possible. This will assist you to negotiate appropriate support from your employer to complete study requirements. (e.g annual leave or professional development leave in order to attend study blocks etc).

Schools offering post-graduate midwifery education

Auckland University of Technology Administration Office Faculty of Health Sciences AUT University Mail Bag 15 Private Bag 92006 AUCKLAND 1142 Telephone 09 921 9732 Fax: 09 921 9612 Email: postgraduatehealth@aut.ac.nz Website: http://www.aut.ac.nz/study-at-aut/study-areas/health-sciences/postgraduate-study/midwifery	Otago Polytechnic Alice Doig Student Administrator School of Midwifery <i>Te kura atawhai ka Kaiakapono te Hakuitaka</i> Otago Polytechnic Forth Street Private Bag 1910 DUNEDIN 9054 Telephone 0800 762 786 Email: ebsmid@op.ac.nz Website: http://www.op.ac.nz/study/health-and-community/midwifery/postgraduate-diploma-in-midwifery	Victoria University Laura Burnet School Administrator Graduate School of Nursing, Midwifery and Health Victoria University of Wellington PO Box 7625 Level 7, Clinical Services Block Wellington Hospital Riddiford Street Newtown WELLINGTON 6242 Telephone 04 463 6144 Fax 04 463 5442 Email: nmh@vuw.ac.nz Website: http://www.victoria.ac.nz/nmh	Wintec Delia Meier Academic Administrator – Graduate & Postgraduate Programmes Centre for Health and Social Practice (<i>Te Kura Mo Nga Mahi Tiaki I Te Hapori</i>) Wintec Private Bag 3036, Waikato Mail Centre, HAMILTON 3240 Telephone: 07 834 8800 ext 7628 Email: delia.meier@wintec.ac.nz Website: https://www.wintec.ac.nz/study-at-wintec/faculty/centre-for-health-and-social-practice/postgraduate-health
--	--	--	---

Application process

Applications are now filled out on-line through the College portal. Please login to the site and follow the Postgraduate Grants Icon to enter a new application. You can apply for Semester One, Semester Two or both. Please note that **Semester Two will not be processed or approved until after the 15th June 2018.**

All approved papers are included in the application with options available to add other education providers and papers.

Eligibility Criteria

To be eligible to apply for a grant you should:

- Be planning to complete post-graduate education which is at least at **level eight** as per the New Zealand Qualifications Authority framework in the period 1 January 2018 and 31st December 2018 (Not negotiable)
- Hold a current Annual Practising Certificate with the Midwifery Council of New Zealand with no restrictions which would negatively impact on engaging in postgraduate study (Not negotiable)
- Be currently working as either an employed midwife (0.4FTE) or as a Lead Maternity Carer midwife working under Section 88 (with an annual caseload of 10 women or more)
- Have worked as a midwife within the last 12 months
- Be a New Zealand citizen or hold a New Zealand permanent residency permit as conferred by the New Zealand Immigration service (Not negotiable)
- Be planning to undertake the post-graduate education in the period 1 January 2018 and 31st December 2018
- Be enrolled in education with one of the following midwifery post-graduate education providers: Wintec, Otago Polytechnic, Victoria University or Auckland University of Technology.
- Not be participating in the Midwifery Complex Care clinical training (Another application form is available on the NZCOM website for midwives wishing to apply for funding for Complex Care Training)
- Not to be a graduate midwife enrolled in the Midwifery First Year of Practice Programme

Please note that while the first two points in this list are non-negotiable criteria, applications which do not meet the other eligibility criteria listed above can be considered on a case by case basis.

Midwifery applicants who are completing one or two papers in another discipline will be eligible to have their applications considered if these papers are cross creditable towards a midwifery post-graduate qualification. Proof will be required from the education provider that these papers are being undertaken as part of an overall midwifery focused qualification.

Midwives who are undertaking post-graduate study of at least **level eight** (as per the New Zealand Qualifications Authority framework) who do not meet the eligibility criteria or are studying another discipline or topic (eg. Health management or Public health) are encouraged to contact NZCOM to discuss whether they may be eligible for a grant.

Midwives who have been granted funding from another source towards cost of post-graduate education study that they are applying for HWNZ funding for (for example, from their employer), need to declare the nature and amount of funding or support received. Any funding support received will have to be deducted from any HWNZ grant entitlement.

NZCOM advises that we are disbursing a finite post-graduate budget, therefore cannot guarantee that all applicants will receive funding.

Midwifery Post-Graduate Education Grant entitlements

Where budget allows, education provider fees are fully funded by the Grant. If applications exceed available budget, Grants will be disbursed according to the priorities of the HWNZ contract. You may be eligible for additional travel and accommodation costs. Please refer to the Grant categories below to determine which you can apply for. Applicants must identify the appropriate Grant category for each semester. Grant funds must only be used for the cost of student fees, and for travel and accommodation expenses (excluding meals).

Travel Grant Categories

Travel Category A is a \$250.00 grant per Semester and is for midwives who live more than 50km one way from education provider but not needing to pay for accommodation.

Travel Category B is a \$750.00 grant per Semester and is for midwives who live more than 50km one way from education provider and will be required to travel and pay for accommodation for at least 2 nights away from home for required attendance at face to face study blocks.

Travel Category C is a \$1,000.00 grant per Semester and is for midwives who live more than 50km one way from education provider and will be required to travel and pay for accommodation for 3 or more nights away from home for required attendance at face to face study blocks.

Travel Grant amounts are paid per Semester. If you are eligible for funds to support travel the total grant amount, including fees costs will be paid directly to you. You will need to arrange payment to the education provider for your fees. The grants are exempt from GST.

Grant payment arrangements

NZCOM is intending to disburse grants directly to education providers as payment for fees for eligible midwives who are enrolled in post-graduate study with either AUT, Victoria University, Otago Polytechnic, Wintec or the University of Otago. In order for this to occur we need your permission (as per signed declaration in the Application form) to do this. In some cases:

- applicants will be eligible for additional travel and accommodation assistance over and above the cost of fees
- the timeframe for the education provider to receive fees to confirm a place in the post-graduate course is prior to the funds being available from HWNZ
- midwives will be enrolled with an education provider for whom NZCOM does not have an arrangement to pay fees on behalf of midwives (eg University of Canterbury)

In these circumstances NZCOM will need to disburse the entire Grant directly to midwives. We will contact you to discuss payment arrangements. Please provide bank account details if you are anticipating you will be receiving funds directly from NZCOM.

Application and funding disbursement timeline

As some midwives will be commencing study part way through each Semester (in particular those who are enrolling in papers which are commencing in May or September 2018, or enrolling in Masters of PhD programmes which may commence at varying times during the year), there will be two funding disbursements for each Semester. Please see the table below.

As NZCOM is disbursing a finite budget eligible applications will be prioritised on a first come basis, i.e midwives who have their completed applications to NZCOM by the first deadline will have a higher likelihood of being successful in receiving funding.

You are welcome to apply for your full year's funding in Semester One but payments will not be confirmed until Semester Two and confirmation will be sought that your education is continuing as planned. Key dates are included at the end of this document.

For more Information:

If in doubt about your eligibility, which application form to complete, or any queries please contact the New Zealand College of Midwives who is administering the grants on behalf of Health Workforce New Zealand. Contact Carla Martin, Finance Assistant on (03) 372 9734 or finance1@nzcom.org.nz.

**Applications for the first round of Semester One grant funding close on the
29th of January 2018.**
Please complete and submit your application on the NZCOM portal by this date.

**Additional round of funding applicable to Semester One grant funding close on the
26th of March 2018.**

Semester One 2018 Application process and funding disbursement timeframe:

Dates	First Semester One Funding / Application Round One
29 th January 2018	First Application Round for Semester One 2018 grants closes
5 th February 2018	NZCOM provides data for all approved applications to HWNZ
5 th February 2018	Midwives notified of application funding approval and payment arrangements
20 th February 2018	HWNZ payment disbursed to NZCOM
21 st February 2018	NZCOM disburses payments either directly to education providers or midwives.
Dates	Subsequent Semester One Funding / Application Round Two
26 th March 2018	Second Application Round for Semester One 2018 grants closes
3 rd April 2018	NZCOM provides data for all approved applications to HWNZ
3 rd April 2018	Midwives notified of application funding approval and payment arrangements
20 th April 2018	HWNZ payment disbursed to NZCOM
23 rd April 2018	NZCOM disburses payments either directly to education providers or midwives.

Semester Two 2018 Application process and funding disbursement timeframe:

Dates	First Semester Two Funding / Application Round One
25 th June 2018	First Application Round for Semester Two 2018 grants closes
29 th June 2018	NZCOM provides data for all approved applications to HWNZ
29 th June 2018	Midwives notified of application funding approval and payment arrangements
20 th July 2018	HWNZ payment disbursed to NZCOM
23 rd July 2018	NZCOM disburses payments either directly to education providers or midwives.
Dates	Subsequent Semester Two Funding / Application Round Two
24 th September 2018	Second Application Round for Semester Two 2018 grants closes
28 th September 2018	NZCOM provides data for all approved applications to HWNZ
28 th September 2018	Midwives notified of application funding approval and payment arrangements
22 nd October 2018	HWNZ payment disbursed to NZCOM
23 rd October 2018	NZCOM disburses payments either directly to education providers or midwives.

Semester Three 2018/18 (Summer) Application process and funding disbursement timeframe:

Dates	First (and only) Semester Three Funding / Application Round
23 rd November 2018	Additional and Final Round for 2018 grants closes
30 th November 2018	NZCOM provides data for all approved applications to HWNZ
30 th November 2018	Midwives notified of application funding approval and payment arrangements
20 th December 2018	HWNZ payment disbursed to NZCOM
21 st December 2018	NZCOM disburses payments either directly to education providers or midwives.