



Mentor midwife responsibilities

These require the mentor midwife to:

- take responsibility for participation in the programme and all actions associated with it
- be open with concerns, problems, and things that are not working
- continually review and reflect on your role and responsibilities as a mentor
- assist the graduate midwife to set and manage the goals for the mentoring partnership and education activities
- encourage the graduate midwife to seek support and advice in her professional practice and development from you. If/when seeking advice/support from you, the graduate midwife remains responsible and accountable for her decisions, actions and midwifery practice
- undertake and fulfill the programme mentor education and mentoring requirements (see the education and mentorship sections)
- negotiate and develop a written Support and Development Partnership Agreement or Partnership Agreement in short (M1), in conjunction with the graduate midwife and assist the graduate midwife to develop a written Professional Development (Education) Plan (PD1)
- participate in at least 12 formal face-to-face reflective practice sessions with the graduate midwife, to reflect with her about and provide feedback on her practice and progress to date (including decision making, assessment and referral processes, professional relationships and application of research to evidence) and review the Partnership Agreement (M1) and her Professional Development Plan (PD1) (Note: these meetings **are in addition to** the initial meetings to develop the Partnership Agreement (M1) and the graduate midwife's Professional Development Plan (PD1))
- understand the compulsory aspects of the MFYP programme and support the graduate midwife in reaching these components
- agree to complete the programme documentation requirements using the on line forms provided
- provide the graduate midwife with a written reflection on her development towards the programme Confidential Midwife profile (refer to the education and MFYP Midwifery Standards Review sections)
- agree to submit the on-line MFYP quarterly reporting requirements by the due date
- agree that should any difficulties arise in the mentoring partnership and unable to resolve such difficulties, either mentee or mentor will contact the MFYP National Coordinator for assistance as soon as practicable.

Mentor midwife time commitment

Mentors on the programme undertake 16 hours (2 days) mentor education. Mentors are required to provide a minimum of 40 mentoring hours to the graduate midwife, and are funded for up to 56 hours.

The minimum and maximum range for each of the mentor midwife components is listed in the table below.

Mentors	Minimum hours required	Maximum hours funded
Mentoring	40	56
Mentor development and support (workshops)	16	16
Total	56 hours	72 hours

Please note: This is a 12-month programme; should it appear that either mentee or mentor are not fulfilling the specified programme requirements or meeting the programme responsibilities in a time appropriate manner, the MFYP National Coordinator will contact either party to discuss the situation and mutually agree an action plan.

If you have any further questions please contact the MFYP National Co-ordinator:

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